

8th Hong Kong Half Marathon Dragon Boat Championships (Charity)

26 November 2017 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Bulletin 2 (Resived)

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You are cordially invited to participate in the 8th Hong Kong Half Marathon Dragon Boat Championships organized by Hong Kong China Dragon Boat Association and subvented by the Leisure and Cultural Services Department rescheduled on **26 November 2017**. This dragon boat race is a well-known charity event of the year and this year we will celebrate the 20th Anniversary of the Establishment of the HKSAR as well. Two race distances – Half Marathon 21.0975km and 10km – are here for you to join as a challenge. No minimum fundraise from now on. The **Hong Kong Alzheimer's Disease Association (HKADA)**, a charitable organization, funds are raised for the purpose of subsidizing the specialized services to families affected by Alzheimer's Disease, and to advocate for applicable community support. For more information about HKADA, please visit their website at www.hkada.org.hk. Details are as follows:

Date : **26 November 2017** (Sunday)

Time : 10:00am – 3:00pm

Venue : HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Enrollment **19 October 2017** (Thursday). Completed set of entry form, required documents

Deadline : and entry fee must be postmarked no later than this date. No refund will be accepted upon successful enrollment. Payment receipt will be distributed at the Team Managers' meeting.

(Note: Successful entries will rest with the total number of participating teams.)

Enrollment Procedure

Date & Time	Activity
19 October 2017 (Thursday)	<u>Enrollment Deadline</u>
20 October 2017 (Friday) 7pm	<u>Fundraise Briefing</u> Fundraise details and arrangements will be announced during the briefing session. All team managers or representatives must attend; Venue: Head Office and Brain Health Centre (Lok Fu, Kowloon) G/F, Wang Yip House, Wang Tau Hom Estate, Kowloon (T: 23381120) Teams can be start fundraise immediately.
10 November 2017 (Friday)	<u>Confirmation of Crew List</u> There will be an administration charge for late submission.

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26 November 2017 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

	Please see Dates and Penalties for Request to Change Information for details.
15 November 2017 (Wednesday)	<u>Confirmation of Fundraise</u> Teams must hand over raised funds to the Hong Kong Alzheimer's Disease Association directly on or before 15 November 2017 .
17 November 2017 (Friday) 7pm	<u>Team Managers Meeting and Draw of Race Lanes.</u> Briefing of race regulations, race format, arrangement and distribution of materials and draw of race lanes. (The draw results will be announced on website from 10:00pm onwards.) Venue: Meeting Room, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong. <i>NOTE: All teams must comply with the race rules and regulations and arrangements announced at the Team Managers' meeting.</i>
26 November 2017 (Sunday)	<u>Race Day</u> Standard Boat Half Marathon 21.0975/km & Standard Boat 10/km

Race Categories and Fee

Categories	Standard Boat		Entry Fee (Per team per category)	Minimum Fundraise
	Distance	No. of Teams		
Open	Half Marathon	10	HK\$800 (Member) HK\$1,000 (Non-member)	No Minimum
Mixed		10	HK\$800 (Member) HK\$1,000 (Non-member)	
Inter-Company		10	HK\$800 (Member) HK\$1,000 (Non-member)	
Junior U23		10	\$300 (Member) \$400 (Non-member)	
Mixed	10 km	10	HK\$800 (Member) HK\$1,000 (Non-member)	
Junior U23		10	\$300 (Member) \$400 (Non-member)	

* All team names must start with respective name of HKCDBA voting / ordinary members.

Entry Requirement

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26 November 2017 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Category	Entry requirement
Basic rules	All athletes must be aged 12 or above on or before 1 June 2017; All athletes must swim for at least 50 meters; All athletes must be the athlete card holder. All athletes must wear Personal Floatation Device (PDF) for Race.
Open	<ul style="list-style-type: none"> No gender limitation.
Mixed	<ul style="list-style-type: none"> Must consist of at least 8 and no more than 12 female paddlers; No gender limitation for helm and drummer.
Inter-company	<ul style="list-style-type: none"> The Company should provide the copy of valid Business Registration Certificate (BR) All athletes must be full-time staff of the organization at the time the entry form is being submitted, no limitation for helm and drummer; Please submit copies of related Staff ID cards; No gender limitation.
Junior (U23)	<ul style="list-style-type: none"> Aged under 23 year ago on or before 1 June 2017, no limitation for helm and drummer. No gender limitation

Awards

Each Half Marathon participant will receive a Certificate of Participation and a Memory Medal.

Each 10km participant will receive a Certificate of Participation.

Champion, 1st runner-up and 2nd runner-up of each category will be awarded a Trophy and 32 Medals; As an encouragement and appreciation for taking part in this charity event, an award will be granted to the team that raised the largest amount of donations. Details to be announced in due course.

Equipment

- All equipment should be provided by HKCDBA;
- Athletes can use their own paddles for the race, the requirement of the paddles must comply with 5.2 Amendments for HKCDBA Competition Regulations and Rules of Racing;
- Athletes can use their own Personal Floatation Device (PFD) for racing, **except the Inflatable PFD**.

Race Format

To be announced at the team managers' meeting.

8th Hong Kong Half Marathon Dragon Boat Championships (Charity)

26 November 2017 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Competitions Regulations and Rules of Racing

It will be run in accordance to the latest version of Amendments for HKCDBA Competitions Regulations and Rules of Racing and the latest version of IDBF Competitions Regulations and Rules of Racing. Please download from HKCDBA website www.hkcdba.org.

**** All team managers and athletes should be familiar with both the Competitions Regulations and Rules of Racing.**

Race By-Law

- 1) All athletes should be holders of valid HKCDBA athlete cards and be able to present the original copies of the cards to the Race Official for the purpose of checking at every race on the race day. For those who are unable to present the HKCDBA athlete cards for any reason, a card replacement charge of HK\$100 will be imposed on the spot.
- 2) Standard Boat: Maximum number of athletes in each team should be 34, including: 1 team manager, 1 coach, 1 drummer, 1 steersman, minimum of 16 paddlers and maximum of 18 paddlers, and maximum of 12 substitutions.
- 3) There is no limitation on the number of entries for each organization.
- 4) Categories with **less than 3 entries** may be **cancelled**.
- 5) Team Manager: each team must have a Team Manager who is required to standby in the Crew Assembly Area, i.e. easily be seen and called by Race Officials, during the time when the team is racing.
- 6) Coach: the coach can also take up the role of a drummer or helm provided that there is clear indication on the crew list (crew registration form).
- 7) Substitution of drummer or helm: anyone on the registered crew list are allowed to act as the backup of the drummer or helm.
- 8) Substitutions: all substitutions should meet the technical entry requirement of their own categories.
- 9) All athletes are **not allowed** to represent more than 1 team in each category. That is, sub-teams under the same team name Team A and Team B are regarded as 2 teams in the same category.
- 10) All athletes must hold a Hong Kong Identity Card, and must be present on the day of the competition. If necessary, a valid Hong Kong resident identity card will be presented for inspection by the staff of the conference.
- 11) HKCDBA organizing committee reserves the right to refuse any entry into the races at its sole discretion.
- 12) Entries of **Inter-company** and **Junior (U23)** categories should submit crew identity declaration forms together with copies of respective staff / students ID cards and the entry forms. Athletes of these categories should present their **ORIGINAL** valid staff / student ID cards for onsite identification check.

8th Hong Kong Half Marathon Dragon Boat Championships (Charity)

26 November 2017 (Sunday)

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- 13) Due to safety reason and weather conditions, HKCDBA organizing committee reserves the right to adjust the numbers of paddlers for the races at its sole discretion.
- 14) Any team, including Team Manager, Coach, Athletes and Crew Members, who severely contravenes rules and regulations or disciplinary code will be disqualified, or/and are not entitled for any awards, and may not be allowed to participate in any activities organized by HKCDBA. All pre-paid fees will not be refunded.
- 15) Illegal structures or illegal occupation of public places or destruction of premises facilities / landscapes at the venues have the opportunity to be prosecuted and disqualified. All paid fees are not refundable.
- 16) If there is any inconsistency between the English version and Chinese version, the **Chinese version** shall prevail.
- 17) In case of any dispute, the decision of HKCDBA should be final and reserves the right to revise the race regulations at its sole discretion.

Arrangement Under Inclement Weather

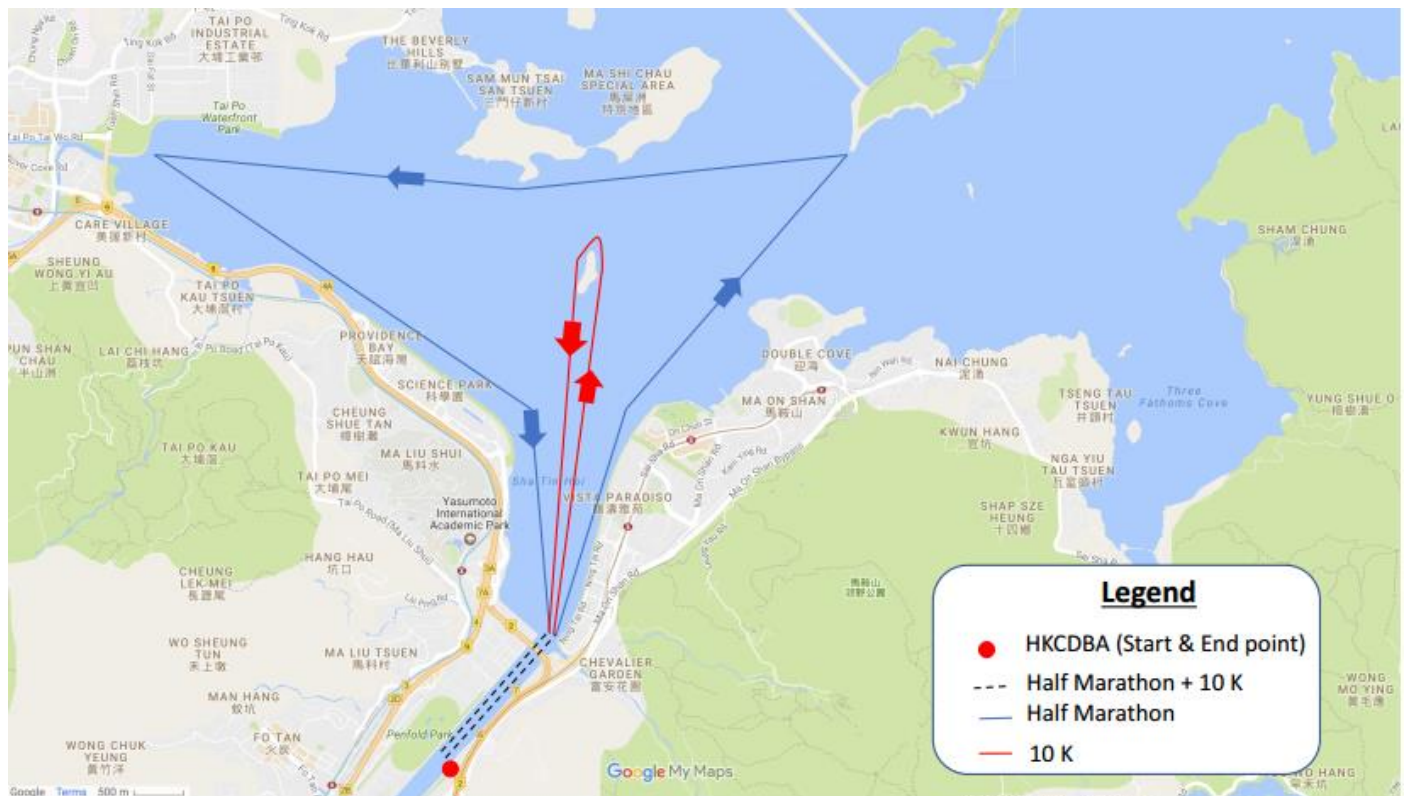
- 1) If typhoon signal No. 3 or above, red or black rainstorm warning signal is in force at 0700hrs. on the race day, all the races will be cancelled. Entry fee would not be refunded.
- 2) If thunderstorm warning, typhoon signal No. 1, amber rainstorm warning signal is in force on the race day, all teams shall report on time. Cancellation or delay of races is subject to the final decision of organizing committee. All teams should obey the arrangement announced by organizing committee.
- 3) In case weather condition is getting worse during the races, the organizer reserves the right to cancel or postpone the race. Entry fee would not be refunded.

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26 November 2017 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Race Course Route



10KM ~ Start from HKCDBA Training Center (Mark 0).



Half Marathon ~ Start from HKCDBA Training Center (Mark 0).

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Enrollment Method

Please send the following documents to HKCDBA Secretariat by email/fax/post before deadline:

1) Completed "(i) **Entry Form** & (ii) **Crew Registration Form / Crew List**;

2) **Entry Fee**:

- a. Crossed cheque and make the fees payable to "Hong Kong China Dragon Boat Association"; or
- b. Direct deposit to **HSBC A/C 600-650-568-003** (Please state clearly the TEAM NAME.)

3) **Athlete Registration & Admin. charge for changing information**:

- a. Crossed cheque; or
- b. Direct deposit to **HSBC A/C 600-650-568-002** (Please state clearly the TEAM NAME.)

Retain a copy of the cheques or deposit slips for your own record. It will be deemed as outstanding payment if there is problem banking in your cheque.

Postal address: Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay.

*** All personal data collected will be solely used for the purpose of arranging this event. Please contact the Association should you prefer to get back any documents submitted within one month upon the completion of the event else respective data will be permanently destroyed from the files.*

Each team must ensure all athletes are registered as athletes of 2017-18 years; otherwise, HKCDBA will retain the right to pursue.

Admin. charge for change of information and incomplete application:

Charge	Item
\$100/team/category	Submit or change personal information or photo between 11 November and 19 November 2017
Change of information will NOT be allowed after 20 November 2017	

*Number of person for change information will NOT be limited.

Funding Submission

The Team need to fill-in the donation form as attached, submit donation to HKADA directly though transaction / cheque / electric pattern (website: <https://www.fringebacker.com/zh-tw/event/8th-hk-half-marathon-2017>). For details, please check the donation form.

Enquiry

Hong Kong China Dragon Boat Association

Tel: (852)2504 8332

Fax: (852)2577 1873

Website: www.hkcdba.org

Email: hkdba@hkolympic.org

We look forward to seeing you in November for this meaningful charity event!

Organizing Committee of 8th Hong Kong Half Marathon Dragon Boat Championships (Charity)

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26 November 2017 (Sunday)

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(1) Entry Form

Team name: _____

Name of _____ Member No. _____

Club/Organization/school: _____ (If applicable): _____

Address: _____

Contact person: _____ Position: _____

Phone number: _____ Email: _____

In case of incident, emergency contact person and phone number is: _____

Participating category / categories

	Open	Mixed	Inter-company	Junior U23
Half Marathon				
10 KM				

Declaration

1. We, the club / company / organization agree to abide by the constitution, by-law, race rules and regulations of the Association, which may refuse to accept this application without giving any reason therefore.
2. We, the club / company / organization warrant that the information supplied aforesaid are true, correct and complete. We declare that all the participants can swim for at least 50 meters. All of them are healthy, physically fit, and suitable to participate in the dragon boat races. We understand that we join the training or races at our own risk. We also agree to discharge Hong Kong China Dragon Boat Association from any responsibility in the event of injury, death or loss of property incurred, as a consequence of or while traveling to and from the venue(s) if the cause of injury, death or loss of property is due to our own negligence or inadequacy in health and fitness. We will purchase insurance coverage ourselves. We agree that the information provided to be used by Hong Kong China Dragon Boat Association to process this application.
3. We, the club / company / organization, hereby certify that we have obtained the prior approval from parent(s) / legal guardian(s) of each member of the team participating in this race *under 18 years old* and we take full responsibility for the care and safety of each of our members. We further confirm our acceptance of the conditions set out in the above paragraph.

Signature _____

Name _____

Date _____

Stamp of Club / Organization / School

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26 November 2017 (Sunday)

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(2) Crew Registration Form / Crew List

Team name (Chi) _____ (Eng) _____

* One Crew Registration Form per category. Please make photocopies of this form if necessary.

Category: _____

Details of participants : We declare the following participants are member/staff/students of our club/company/school.

	English name in full	Sex	HKID first 4 digits			
Team Manager						
Coach			Athlete registration number			

	*Race No.			Position	English name in full	Sex	Athlete registration number
1				Drummer			
2				Helm			
3				Paddler			
4				Paddler			
5				Paddler			
6				Paddler			
7				Paddler			
8				Paddler			
9				Paddler			
10				Paddler			
11				Paddler			
12				Paddler			
13				Paddler			
14				Paddler			
15				Paddler			
16				Paddler			
17				Paddler			
18				Paddler			

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26 November 2017 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

	*Race No.			Position	English name in full	Sex	Athlete registration number
19				Paddler			
20				Paddler			
21				Substitution			
22				Substitution			
23				Substitution			
24				Substitution			
25				Substitution			
26				Substitution			
27				Substitution			
28				Substitution			
29				Substitution			
30				Substitution			
31				Substitution			
32				Substitution			

* Race No. – For Race Official's Use Only.